



**ALAN HAROLD**  
**STARK COUNTY AUDITOR**  
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TO: Tax Map Department Customers

FROM: Stark County Auditor's Tax Map Department

DATE: 4/6/2015

RE: Discontinuation of Deed and Existing Legal Description **Pre-Approvals**

From time to time, the Auditor's office reviews the efficiencies of policies in effect in the Tax Map Department. After reviewing the pre-approval process for deeds and legal descriptions, we have decided that the discontinuation of this policy is in the best interest for all parties involved.

While continuing to approve deeds and legal descriptions presented to the office, we considered the significant amount of time invested in the pre-approval process and determined it ineffective at providing a more beneficial way to efficiently serve customers. On most occasions, pre-approvals were without error and upon submission required additional review resulting in no additional benefits to the approval process.

While we will no longer be pre-approving legal conveyances and descriptions, we recognize that there may be truly unique or difficult situations that may be brought to our attention for special consideration at the Deputy Auditor's discretion. We will do our best to handle these unique situations as they arise with regards to a timely conveyance.

Our goal has been, and will continue to be, serving the public with courteousness and efficiency in the approval of all legal conveyances.

We invite you to contact us at 330-451-7341 should you have any questions or concerns. Thank you for your cooperation and understanding.

Respectfully,

The Stark County Auditor's Tax Map Department

A handwritten signature in black ink that reads "Alan Harold". The signature is written in a cursive, flowing style.

Alan Harold  
Stark County Auditor